



Request for Qualifications
Appalachian State University
Campus Master Plan

INTRODUCTION

Nestled in the Blue Ridge Mountains of North Carolina, Appalachian State University offers a challenging academic environment, energetic campus life and breathtaking location. Appalachian combines the best attributes of a small liberal arts college with those of a large research university. Known for its value and affordability, Appalachian enrolls about 18,000 students and offers more than 150 undergraduate and graduate majors. Small classes and close interactions between faculty and students create a strong sense of community, which has become an Appalachian hallmark. Appalachian, located in Boone, N.C., is one of 16 universities in the University of North Carolina system.

Situated on 1,400 acres, Appalachian State University has approximately 4 million gross square feet of academic, administrative, housing, athletic and student support space. Master Plan 2020 was completed in 2010 as an update to the previous master plan.



Appalachian State University Campus

PURPOSE AND GOALS OF PROJECT

The purpose of this master planning effort will be to develop a new master plan to respond to the changing needs of the University and in keeping with The Appalachian Experience: Envisioning a Just and Sustainable Future, the strategic plan. This document can be found at <http://appstate.edu/about/strategic-plan-2014-2019.pdf>. The current master plan, “Master Plan 2020” can be viewed at <http://physicalplant.appstate.edu/planning-design-construction/campus-master-plan>

The focus of this master planning initiative will be: a) site development including potential building sites, circulation patterns (vehicular, bicycle and pedestrian), parking and street network planning, b) overall physical massing, c) infrastructure, utilities & landscape design, and d) visual presentation materials.

The University envisions an inclusive and collaborative planning effort that will include faculty, staff and students as well as members from the Town of Boone, Watauga County and the community.

SCOPE OF WORK

The successful designer will use the Appalachian State University Strategic Plan as a guiding document. The University has completed several studies that shall be considered as part of the Master Plan effort. These will be provided to the selected team and include: the “Appalachian State University Housing Study”, the Faculty/Staff Housing Needs Assessment, the “Land Use Study at the Broyhill Inn Site” and the “Miles Annas Space Study”. The scope of work shall include, but not be limited to, the following:

- Obtain faculty input as to the needs for future capital planning that supports the educational mission of Appalachian State University
- Analyze current space inventory to identify shortfalls to meet current enrollment and needs
- **Provide space recommendations to support enrollment growth to 20,000 students**
- Determine overall future physical massing of the study area.
- Refine the physical characteristics of the street scape.
- Propose development of all required infrastructure.
- Develop a Capital Plan for new construction and renovation for all campus physical needs: Academic, Administrative, Athletics, Student Recreation, Student Development and other critical University stakeholders
- Develop the landscape plan to further enhance the proposed physical development.
- Develop a storm water master plan
- Develop a transportation master plan.
- Assess the attributes of different levels of physical build out of the campus.
- Propose alternate property development concepts and real estate acquisition strategies
- Develop design guidelines that support
 - renewable energy initiatives
 - sustainable design, construction and operational best practices
 - develop a cohesive context with buildings, landscape and open spaces
 - findings for the above noted scope of work activities

The university anticipates the following design/planning skills will be necessary to perform the work:

- Architecture/Planning/Land Planning
- Landscape Architecture
- Infrastructure design – Storm water, Energy Services, etc.
- Transportation planning

PROJECT SCHEDULE

The selected consultant team will be expected to begin work as soon as possible following selection and complete all project work in its entirety by May 31, 2017.

DELIVERABLES

All draft and final work products are the property of the University and shall be provided in both electronic and paper format. Electronic files shall be in the current version of AutoCad that the University is using. All written documentation should be submitted in Adobe PDF and Word format.

CRITICAL FACTORS

In order to offer architectural or engineering services in response to this solicitation, the proposer must be licensed in the State of North Carolina. Interested firms can participate in the process by submitting a current SF330 form, for lead firm and major consultants, addressing the following in a written proposal.

1. Experience and expertise in the project type being evaluated.
2. Past performance on similar projects
3. Experience in design projects as part of an existing campus context
4. Adequate staff and proposed consultant team – qualifications, related similar experience and examples of previous collaborations
5. Historically Underutilized Business representation in proposed consultant team
6. Current workload and State projects awarded
7. Proposed design approach or methodology
8. Recent experience with project cost estimates and schedule adherence
9. Construction administration capabilities
10. Record of successfully completed projects without major legal or technical problems
11. Other factors which may be appropriate to the project

Please note that three (3) copies of the proposal are required, limiting the length to 20 pages (or 10 front and back), exclusive of the SF330. Proposals are due by 4:00 PM on October 29, 2015. Firms are responsible for insuring proposals are received by the due date. Electronic proposals will be rejected.

Communication

In order that the interview and selection process be as objective as possible, you are instructed not to communicate with any of the University Trustees or anyone at the University regarding this project. Direct all questions to:

Carole Acquesta, Project Manager
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