

Watauga County Board of Education

OFFICE OF THE SUPERINTENDENT MARGARET E. GRAGG EDUCATION CENTER P.O. BOX 1790 BOONE N.C. 28607

TEL: (828) 264-7190 FAX: (828) 264-7196

WATAUGA COUNTY BOARD OF EDUCATION MEETING **JULY 09, 2012** 7:00 P.M.

1.	CALL TO ORDER/MOMENT OF SILENCE	Board Chair
2.	SUPERINTENDENT'S REPORT	Dr. Kafitz
3.	STUDENT'S REPORT	Nicholas Younger
4.	PUBLIC RECOGNITION	Dr. Kafitz
	Watauga County Schools Teacher of the Year Katie Mathews	
	REPORTS FOR BOARD ACTION	
5.	CORRECTION AND APPROVAL OF MINUTES	Board Chair
6.	DISCUSSION AND ADJUSTMENT OF AGENDA	Board Chair
7:25 7. CONCURRENCE		
	 A. 2012-13 Personnel Advisory Committee Members B. 2012-13 School Advisory Committee Members C. Field Trip Requests D. 2012-13 After School Fees 	Dr. Davis "" " Pam Shirley
8.	PERSONNEL	Christy Parker
	 I. Resignations II. Administrative Personnel – New Employment III. Certified Personnel A. New Employment B. Re-Employment: Probationary Status for 2012-2013 A. Transfer of Assignment for 2012-2013 IV. Classified Personnel A. New Employment B. Transfer of Assignment for 2012-2013 C. Extended Employment V. Hospital Homebound List for 2012-2013 VI. Substitutes VII. Leave of Absence Requests 	
	 3. 4. 6. 7. 	 SUPERINTENDENT'S REPORT STUDENT'S REPORT PUBLIC RECOGNITION Watauga County Schools Teacher of the Year Katie Mathews

7:45	9.	CURRICULUM	Dr. Kafitz
		PreK Program Recommendation	
7:55	10.	FINANCE	Ly Marze
		Budget Information	
8:00	11.	FACILITIES	Dennis Ray
		A. Facilities UpdateB. LEED UpdateC. Declaration of Surplus Property	
8:05	12.	OTHER	Board Chair
		REPORTS FOR PUBLIC INFORMATION	
8:15	13.	PUBLIC COMMENT	
		Note: Anyone who wishes to address the Board should sign the Public Com	ment Roster
8:20	14.	BOARD COMMENT	
8:25	15.	CLOSED SESSSION	
		A. Approval of MinutesB. Student Records - N.C.G.S.143-318.11(a)(1)	
10:15	16.	ADJOURNMENT	



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TEL: (828) 264-7190 FAX: (828) 264-7196

DATE:

June 11, 2012

7 p.m.

PRESENT:

Deborah Miller, Dr. Lee Warren,

Steve Combs, Delora Hodges, and

John Welch

Julia Roberts, Student BOE Rep.

Dr. Richard Jones, Superintendent

Dr. Scarlet Davis, Assoc. Super. Mr. Paul Miller, Board Attorney

PLACE:

TIME:

Gragg Education Center

OPEN SESSION

The meeting was called to order by Board Chair Deborah Miller. She began the meeting with a moment of silence. She asked for thoughts for the family of Peyton Townsend (4 year old killed in a tragic accident, whose grandparents Wayne and Carol King work for the school system), and for the family of Eban Carter whose wife is a teacher at Valle Crucis Elementary.

STUDENT'S REPORT

Student Board of Education Representative Julia Roberts presented her last report. She will be attending Furman University. She expressed her thanks to the Board for their "vision, dedication, and courage". Julia felt the BOE Student Representative position gave students a sense of responsibility, empowerment, and helped to create leaders. Nicholas Younger will take over Julia's responsibilities as senior representative in July.

SUPERINTENDENT'S REPORT

Dr. Jones congratulated WHS Principal Marshall Gasperson on the graduation ceremony of the class of 2012. He reported all students had completed testing, with some excellent scores and some areas of concern. He thanked the test coordinators for their efforts. Dr. Jones also thanked the Board and support staff for their support.

BOARD COMMITTEE REPORTS

Deborah Miller attended her first PreK meeting where funding was a major discussion topic. A decision about the PreK program will not be made until the State budget is approved.

Delora Hodges said, "It was an honor to serve on the Teacher of the Year committee". She enjoyed the interviews and the banquet. Delora also attended several of the end of the year activities. She praised WHS for an "impressive" graduation event.

PUBLIC RECOGNITION

Deborah Miller recognized Student Board of Education Senior Representative Julia Roberts. Julia received a full tuition scholarship from Furman and a merit scholarship from NC Bankers Association. In addition to being the WHS Student Board of Education Representative Julia was also involved in track and field, cross country, girls Lacrosse, GOLD Award – Girl Scouts – includes over 90 hours of community service, NCHSAA – Region 7 – Student Athlete Representative, Jr. Marshall, Member and Vice Pres. NHS, Beta Club, and BUMC Youth Group.

CORRECTION AND APPROVAL OF MINUTES

A motion was made by Dr. Warren and seconded by Steve Combs to approve the May 8, 2012 and May 14, 2012 open session minutes as printed. The motion passed unanimously.

DISCUSSION AND ADJUSTMENT OF AGENDA

A motion was made by Steve Combs and seconded by John Welch to approve the agenda as amended (addendum to personnel). The motion passed unanimously.

CONCURRENCE

A motion was made by Delora Hodges and seconded by Steve Combs to approve the Elementary Curriculum Committee for 2012-2013. The motion passed unanimously.

A motion was made by John Welch and seconded by Dr. Warren to approve the Student Services Committee Members for 2012-2013 as presented. The motion passed unanimously.

A motion was made by Steve Combs and seconded by Delora Hodges to approve the WHS Schedule of School Fees for 2012-2013 as presented. The motion passed unanimously. (There were no changes in the elementary school fees).

A motion was made by Steve Combs and seconded by John Welch to approve the 2012-13 WHS Facilities Use Fees as corrected. The motion passed unanimously.

A motion was made by Steve Combs and seconded by Delora Hodges to approve the 2012-2013 Title 1 Plan as presented. The motion passed unanimously.

A motion was made by Delora Hodges and seconded by John Welch to approve the planning budget for the NCPreK Plan. The motion passed unanimously.

A motion was made by Steve Combs and seconded by John Welch to allow Bethel parents to address the Board regarding the Bethel After School closing. The motion passed unanimously.

PUBLIC COMMENT

Dawn Kuhn, Wendy Ray and Jennifer Maxwell addressed the Board to express concern about the potential closing of the Bethel After School closing. Bethel After School parents had provided BOE members with a notebook of information earlier in the week. The group said they had a potential enrollment of 10 students for the upcoming year. They offered fundraising ideas to keep the program open. Board members asked questions and made suggestions.

CONCURRENCE

A motion was made by Steve Combs and seconded by Dr. Warren to leave the Bethel After School program open until Christmas of 2012, with a reevaluation of the program at that time. The motion passed unanimously.

PERSONNEL

A motion was made by Steve Combs and seconded by Delora Hodges to approve personnel items I through VI and addendum VII as presented. The motion passed unanimously.

FINANCE

A motion was made by Dr. Warren and seconded by John Welch to approve the budget amendment # 6 as presented. The motion passed unanimously.

A motion was made by Steve Combs and seconded by John Welch to approve the 2012-2013 Interim Budget as presented. The motion passed unanimously.

FACILITIES

Director of Physical Operations Dennis Ray presented an update on several facilities projects.

POLICIES – SECOND READING

A motion was made by Dr. Warren and seconded by John Welch to approve policy # 2.04.70 Distribution of Non-School Sponsored Materials, as presented, on second reading. The motion passed unanimously.

A motion was made by Dr. Warren and seconded by John Welch to approve policy # 3.03.65 Classified Personnel: Suspension and Dismissal on second reading. The motion passed unanimously.

A motion was made by Dr. Warren and seconded by Delora Hodges to approve policy # 3.03.70 Certified Employees: Demotion and Dismissal on second reading. The motion passed unanimously.

A motion was made by Dr. Warren and seconded by Delora Hodges to approve policy #3.05.35 Plans for Growth and Improvement of Licensed Employees, as presented on second reading. The motion passed unanimously.

A motion was made by Delora Hodges and seconded by John Welch to approve policy # 5.07.90 Charging of School Meals, as presented on second reading. The motion passed unanimously.

A motion was made by John Welch and seconded by Delora Hodges to approve policy # 5.07.20 Rules of Conduct & Procedural Code for Student Suspensions, as presented on second reading. The motion passed unanimously.

A motion was made by Delora Hodges and seconded by John Welch to approve policy # 5.05.80 Use of Students as Research Subjects by External Agencies or Individuals, as presented, on second reading. The motion passed unanimously.

A motion was made by Steve Combs and seconded by John Welch to approve policy # 2.05.25 Community Use of Watauga High School Facilities, as presented, on second reading. The motion passed unanimously.

OTHER ITEMS

A motion was made by John Welch and seconded by Delora Hodges to approve the Virtual Charter School Resolution as presented. The motion passed unanimously.

PUBLIC COMMENT

Art of Living Representative Elan Gepner extended an invitation to the opening of the International Center for Mediation and Well-Being on June 30, 2012. The center is the new headquarters of the Art of Living Foundation for the Western Hemisphere.

BOARD COMMENT

Board members thanked Julia Roberts for serving as the Watauga High School Student Board of Education Representative. They expressed their appreciation to Dr. Richard Jones for serving as interim superintendent. They praised him for a job well done.

The Board Chair recognized Dr. Fred Oliver, Board of Education Candidate. She also welcomed Dr. David Kafitz, Jr. who will begin work as Watauga County Schools Superintendent on July 1, 2012.

CLOSED SESSION

A motion was made by Steve Combs and seconded by John Welch to go into closed session under N.C.G.S.143-318.11(a)(1) Student Records and N.C.G.S.143-318.11(a)(6) Personnel. The motion passed unanimously.

OPEN SESSION

ADJOURNMENT

A motion was made by Steve Combs and seconded by John Welch to adjourn the May 30, 2012 meeting. (The May 30th meeting was a continuation of the April 13, April 26, May 5, and May 28, 2012 superintendent selection meetings). The motion passed unanimously.

A motion was made by Steve Combs and seconded by John Welch to adjourn the meeting. The motion passed unanimously.



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TEL: (828) 264-7190 FAX: (828) 264-7196

DATE:

June 4, 2012

PRESENT:

Deborah Miller, Dr. Lee Warren,

Steve Combs, Delora Hodges,

and John Welch

TIME:

6:30 p.m.

Dr. Richard Jones, Superintendent

Dr. Scarlet Davis, Associate Superintendent

PLACE:

Gragg Education Center

OPEN SESSION

The meeting was called to order by Board Chair Deborah Miller.

CLOSED SESSION

A motion was made by John Welch and seconded by Steve Combs to go into closed session under N.C.G.S.143-318.11(a)(6) Personnel.

OPEN SESSION

A motion was made by Steve Combs and seconded by Dr. Warren to hire Dr. David D. Kafitz, Jr. as Watauga County Schools Superintendent. The motion passed unanimously.

The Board Chair introduced Dr. Kafitz. Dr. Kafitz introduced his wife Amy, and his daughters Emma and Kate. He expressed his appreciation to the Board and the audience. Board members welcomed Dr. Kafitz and shared their excitement about the superintendent selection. Dr. Kafitz has served as the director of technology services in Union County Schools for the past three years. He also served as an elementary school principal in Union County, as an assistant elementary school principal in the Charlotte Mecklenburg Schools, and as an assistant middle school principal and a fifth grade teacher in the Buncombe County Schools.

ADJOURNMENT

A motion was made by Steve Combs and seconded by John Welch to adjourn the meeting. The motion passed unanimously.

Ms. Deborah H. Miller, Board Chair

Dr. David D. Kafitz, Jr., Superintendent



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TEL: (828) 264-7190 FAX: (828) 264-7196

DATE:

April 13, 2012

PRESENT:

Deborah Miller, Delora Hodges,

Steve Combs, and John Welch

TIME:

2:45 p.m.

PLACE:

Gragg Education Center

OPEN SESSION

The meeting was called to order by Board Chair Deborah Miller.

CLOSED SESSION

A motion was made by John Welch and seconded by Delora Hodges to go into closed session under N.C.G.S.143-318.11(a)(6) Personnel. The motion passed unanimously.

Ms. Deborah H. Miller, Board Chair

Dr. David D. Kafitz, Jr., Superintendent

PERSONNEL ADVISORY COMMITTEE MEMBERS 2012-2013 SCHOOL YEAR

BETHEL			
Jennifer Brown			
BLOWING ROCK			
Debra Gandy			
COVE CREEK			
Sara Isaacs			
GREEN VALLEY			
Louisa Zimmerman			
HARDIN PARK			
Jenny McCourry			
MABEL			
Stacey Smith			
PARKWAY			

Sue Wells Fall

VALLE CRUCIS

Steven Hagaman

WATAUGA HIGH SCHOOL

Mike Combs

Revised 07/09/12 Refer to policy # 3.01.10

Blowing Rock School School Advisory Council 2012-2013

Mary Kelly Glidewell (2014) 235 Hemlock Hill Road Boone, NC 28607

Elizabeth Tincher (2014) 160 Grassy Knoll Way Blowing Rock, NC 28605

Virginia Powell (2014) 255 Country Club Lane Blowing Rock, NC 28605

Michelle Novacek (2015) 339 Gorge View Drive Blowing Rock, NC 28605

Julie O'Bryan (2015) 626 Sorrento Knolls Drive Blowing Rock, NC 28605

Cove Creek School School Advisory Council 2012-2013

Laura Brooks (2013) 623 Will Bingham Road Vilas, NC 28692

Brian Phipps (2013) 1058 Joe Shoemaker Road Villas, NC 28692

Kara Smith (2014) 891 Fletcher Branch Road Villas, NC 28692

Erin Daley (2014) 946 Laurel Branch Road Villas, NC 28692

Brian Cornell (2014) 2351 Old Hwy 421 Villas, NC 28692

Hardin Park School School Advisory Council 2012-2013

Adriana Castro (2013) 620 Madison Ave., Apt. #203 Boone, NC 28607

Jamar Banks (2013) 536 Poplar Grove Road Boone, NC 28607

Jackie Dyer (2014) 450 Cherry Drive Boone, NC 28607

Julie Taubman (2014) 141 Cardinal Lane Boone, NC 28607

Eve Ganley (2015) 250 Cecil Street Boone, NC 28607

Mabel School School Advisory Council 2012-2013

Sara Figlow (2013) 511 Fantasia Way Zionville, NC 28698

Sheila Greene (2013) 680 North Fork Road Zionville, NC 28698

Teresa Alderson (2014) 138 Mabel School Road Zionville, NC 28698

Cassie Eller (2014) 104 Blueberry Hill Zionville, NC 28698

DeRhonda Ellis (2014) 1629 Silverstone Road Zionville, NC 28698

Parkway School School Advisory Council 2012-2013

Angela Hampton (2013) 129 Country Road Deep Gap, NC 28618

Michelle Hollars (2013) 301 Howard Winkler Road Boone, NC 28607

Carrie Petersen (2014) 406 Deerfield Forest Pkwy. Boone, NC 28607

Lynn Parlier (2014) 484 Gable Farm Road Boone, NC 28607

Jay Nolan (2015) 168 Parkway Village Lane Boone, NC 28607

Valle Crucis School School Advisory Council 2012-2013

Connie Noble (2013) 141 Tiffany Lane Banner Elk, NC 28604

Dawn Jensen (2013) 181 Taylor-Rose Lane Banner Elk, NC 28604

Danielle Hays (2014) 418 Covered Bridge Lane Banner Elk, NC 28604

Courtney Gainey (2014) 122 Cottage Lane Boone, NC 28607

Alfredo Sosa (2015) 159 Creekstone Road Banner Elk, NC 28604



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4.01.20c

OVERNIGHT STAY FIELD TRIP REQUEST FORM

MUST BE APPROVED BY PRINCIPAL, SUPERINTENDENT AND BOARD OF EDUCATION

·
Date of Request: (c/14/12School: Watang a Highteacher: Ranchy Mcharoph
Date of Request: (4/14/12School: Watang a Highteacher: Ranchy Mcharoth School Staff Chaperones: Holley Onide, David Homea R. McDonory
Non-School Staff Chaperones: TBD (See SBE Policy 2.04.50 for standards School Volunteers must meet)
Grade: 9-11 Number of Students: 90 Dates of Trip: from 8 / 10/12 to 8/11/12
Time Leaving: 9pm Time Returning: 8am
Time Leaving: 9pm Time Returning: 8am City, State, Place to be Visited: Itardin Park Elementary
Mode of Transportation: Now
Driver/s: Nove
Round Trip Mileage: #Buses Needed: Per Student Expense:\$
Source of Funds: NA
Purpose of Trip and How It Relates to the Curriculum: WHS Cross Country
· · · · · · · · · · · · · · · · · · ·
and goalsetting purposes.
Principal's Approval: Date: 6 / 14 / 12
team will do a lock-in' at HP for bonding and goalsetting purposes. Principal's Approval: Date: 4/14/12 Superintendent's Approval: Date: 7/2/12 Board of Education's Approval: Date: 1/2/ This field trip request form must be submitted to the superintendent by the first day of each month in order for the request to come
Board of Education's Approval: Date://
This field trip request form must be submitted to the superintendent by the first day of each month in order for the request to come before the Board of Education on the 2 nd Monday of each month.



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4.01.20c

OVERNIGHT STAY FIELD TRIP REQUEST FORM

MUST BE APPROVED BY PRINCIPAL, SUPERINTENDENT AND BOARD OF EDUCATION

Date of Request: 6/14/12school: Watenga Hogh Teacher: McDowyh
School Staff Chaperones: Holley Quick, David Honga, R. McDonough
Non-School Staff Chaperones: TBD (See SBE Policy 2.04.50 for standards School Volunteers must meet)
Grade: 9-12 Number of Students: 90 Dates of Trip: from 8 / 24/12 to 8/25/12
Time Leaving: 4pm Time Returning: 5pm
City, State, Place to be Visited: Hendersonville, NC
Mode of Transportation: Activity buses
Driver/s: R. McDonorgh, H. Quick
Round Trip Mileage: 300 #Buses Needed: 2 Per Student Expense: \$20.00
Source of Funds: Watunga Athlefics
Purpose of Trip and How It Relates to the Curriculum: Cross Country teams
Will be competing in the WNCCC Carmival
against some of the best teams in NC.
Principal's Approval: Leuhall Date: 6/14/12
Superintendent's Approval: Date: 7/2/2012
Board of Education's Approval: Date:/

This field trip request form must be submitted to the superintendent by the first day of each month in order for the request to come before the Board of Education on the 2^{nd} Monday of each month.



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4.01.20c

OVERNIGHT STAY FIELD TRIP REQUEST FORM

Date of Request: 6/14/12 School: Watanga Hogh Teacher: McDrwyh School Staff Chaperones: H. Dwick D. Horoa, R. McDorur

School Staff Chaperones: H. Quick, D. Horea, R. Medowyh
Non-School Staff Chaperones: (See SBE Policy 2.04.50 for standards School Volunteers must meet)
Grade: 972 Number of Students: 16 Dates of Trip: from 11/2/12 to 11/3/12
Time Leaving: 4pm Time Returning: 55m
City, State, Place to be Visited: Kernersville, NC
Mode of Transportation: Activity Bus
Driver/s: R. McDawyh
Round Trip Mileage: 200 #Buses Needed: Per Student Expense:\$
Source of Funds: Watanga Athletics, NCHSAA
Purpose of Trip and How It Relates to the Curriculum: The CVOSS commy
teams will hopefully be competing in the
NCHSAA State Championships in Kernorsville
Principal's Approval: Date: 6/14/12
Superintendent's Approval: Wain Date: 7/2/2012
Board of Education's Approval: Date:/

This field trip request form must be submitted to the superintendent by the first day of each month in order for the request to come before the Board of Education on the 2^{nd} Monday of each month.

After School Fees for 2012-13

Budget Summary for 2011-12

For fiscal year 2011-12, the after school program had total expenses of \$299,081 and total revenues of \$292,922, resulting in a net loss of \$6,159. All sites covered their operating expenses except for Bethel, which lost \$4,218, and Mabel, which lost \$6,600.

Budget and Fees for 2012-13

The budget for 2012-13 is very similar to the budget for 2011-12 but does include a \$1/hour pay increase for group leaders in the after school program. This increase is needed to improve the ability to recruit and retain qualified personnel. Site directors and site director substitutes would not receive any increase unless one is required to match an increase that might be approved for state-funded personnel next year. The increase in group leader pay is the only significant change in program expenses expected in 2012-13.

The deficits at Bethel and Mabel and the increased wages for group leaders would result in an estimated total loss of approximately \$14,000 for the after school program next year under the current fees. (Note: While it is hoped that fund raising at Bethel will succeed in eliminating the deficit for that site, we have not included any income from fund raising efforts in the revenue estimates for next year.)

If we are to continue providing the program at all eight sites and avoid another loss next year, an increase of approximately \$7/month would be needed in the current fee (\$135/month) for children enrolled in the program for five days per week.

To minimize the near-term impact on parents, we propose to 1) hold the rate increase to \$2 per month, which will raise approximately \$4,000 in additional revenue, and 2) appropriate \$10,000 from the program's fund balance to cover the remaining loss expected in 2012-13. For the following year, either the losses at Mabel and Bethel will need to be eliminated or a substantially larger rate increase will be required.

The last rate increase for the after school and holiday/snow day programs took effect in 2009-10. No increase in rates is proposed for the holiday/snow day program for next year.

The complete fee schedule for 2012-13 is shown on the reverse side of this page.

Pam Shirley

After School Director

Marshall Ashcraft

Public Information Director

After School Rates and Fees for 2012-13

Days per Week	Regular Monthly Rate Per Child	Reduced Monthly Rate Per Child**
2 or less*	\$70.00	N/A
3	\$100.00	\$50.00
4 ·	\$132.00	\$66.00
5	\$137.00	\$68.50

Users are billed at the above rates for 10 months, August through May

**The reduced rate is available only to low income parents who do not qualify for child care subsidies from the Department of Social Services

Holiday/Snow day regular rate: \$17.00 per day Holiday/Snow day reduced rate: \$8.50 per day

Other fees and charges:

Afterschool "Call Ahead" Rate (for unscheduled use): \$17.70/day

Holiday/Snow Day "Call Ahead" Rate (for unscheduled use): \$25/day

Late payment fee: \$10.00 first 2 times, \$15.00 thereafter

Late pickup charge: \$1.00 per minute after 5:30 (after 3:30 for limited use)

Returned check fee: Determined and collected by a private contractor – not a revenue to the after school program.

^{*} This rate also includes limited use – 1 hour or less daily for up to 5 days/week

FACILITIES UPDATE

Green Valley Tree: Tree was dropped during June, all the wood was hauled away and the stump was removed. Mr. Griffin is working on a landscaping plan for the area where the tree was. **Project Complete**

<u>Parkway Flat Roof</u>: Contract was awarded to M&P Roofing; work started 5 June and was completed on 12 June. **Project Complete**

<u>Hardin Park Flat Roof</u>: Contract was awarded to M&P Roofing; work started on 13 June and was completed on 22 June. **Project Complete**

Cove Creek Roof: The engineer (Mr. Chuck Howard) has completed the required drawings. La Fave Construction was the winning bidder, contracts were signed 5 July. We have a final pre-construction meeting scheduled for 12 July. Materials have been ordered and I anticipate work starting 16 July. The contractor will be instructed to work as long as weather conditions allow. The project won't be complete until spring/summer 2013.

Green Valley Bus Parking Lot: The contract was awarded to Eggers and Eggers Construction Company. I signed the contract on 28 July and work started on 2 July. I anticipate this project being completed by 20 July.

<u>Valle Crucis Basement</u>: The basement has been cleaned, new insulation installed, pumps installed, vapor barrier material installed. We will place the dehumidifier during the week of 9 July and I anticipate this project being completed by 12 July.

<u>Blowing Rock Sidewalk</u>: This is an in-house project and work started on 27 June with the demolition of the existing side walk. We will form the new side walk the week of 9 July and have the project complete by 16 July.

<u>Bethel Asbestos Abatement</u>: Contract awarded to E. Luke Green Company. Work will start 16 July and will be completed by 20 July. To save money maintenance department will install the new tile once the asbestos is removed.

<u>Parkway Boiler</u>: The boiler at Parkway began leaking the last week of school. We were able to keep the boiler producing hot water, but it won't make it another school year. I have awarded the contract to Brooks Plumbing and Heating to replace the old boiler. Work will start mid-July and will be completed by 31 July.

WHS LEED Certification:

1

We have had another productive month working the various issues to get LEED Certification. We have provided to SFL&A all documentation requested with the exception of "Alternative Transportation, Low-Emitting & Fuel Efficient Vehicles" point, and "School as A Teaching Tool" point. For the vehicles we need to mark the parking lot, and we are awaiting the site plan from SFL&A. We will have this completed and documented this month. The School as A Teaching point will be worked this fall. We will state our intent to pursue this point during July and work on the curriculum during the fall semester. To get this point we must start using the school as a teaching tool 11 months after we receive LEED certification.

10-12 July we will be moving some of the duct work and return air registers in an effort to reduce the mechanical noise in 15 Classrooms that exceeds the LEED decibel limit. We have already done about 5 other classrooms and have been able to get the noise limits within tolerance.

I don't anticipate any problems making the August deadline for LEED submission.

Memorandum

To: Superintendent, Watauga County Schools From: Dennis W. Ray, Director of Facilities

Subject: SURPLUS EQUIPMENT

Encl: (1) Surplus Items stored in the maintenance warehouse

Dr.Kafitz,

Over the course of the 2011-2012 school year the maintenance department has collected the items contained in the enclosure. I have contacted each of the principals to see if any of the items could be used by their respective schools and have had no interest. The condition of the majority of this equipment ranges from poor to fair. I would like to have these items declared surplus by the Board of Education so that I can conduct an auction to sell these items. Those items that do not sell will then be disposed of either at the county land fill or offered to local non profits.

The electronic auction program we started last year has proved to be a very efficient way to deal with surplus equipment. With your permission I would again like to conduct an electronic auction with the assistance of the NC, Department of Administration Surplus Property Division. All proceeds from the sale will be returned to the school system. If the Board of Education declares these items surplus I will prepare the necessary documents to conduct the auction.

Sincerely,

D/W. RAY.

Copiers

Model	Model No.	Serial No:
Ricoh	FT4522	6920712
Ricoh	AFICIO 350E	H5206301720
Ricoh	AFICIO 350E	H5206301871
Toshiba	E STUDIO 255	CFH215683
Toshiba	e STUDIO 165	CXE614771
Panasonic	FP 7750	DHEKF312538
Panasonic	DP 150 FX	IAP1L500123
Cannon	HP 6085	NHDO2595

Sewing Machines

4-d-l

Assest Control No. or Serial No.

Viking 1250	10472933
Viking 415	52002409
Viking 415	52318279
Viking 415	52318359
Viking 415	52318369
Viking 415	52318379
Viking 415	52318389
Viking 415	52318399
Viking 415	53318409
Viking 415	52318419
Viking 415	52318429
Viking 415	52318439
Viking 415	52318449
Viking 415	52318489
Viking 415	52318509
Viking 415	52318539
Viking 415	52318309

Brother PE

PE 180D U60075

Shop Tools

Model		Model No.	Serial No.	FA Tag	
Craftsman					
	17" Drill Press	113.2132	93165R0183		
	15 1/2" Drill Press	113.2461		01985	
	10" Table Saw	113.2994		09183	
	12" Band Saw	113.2433	4144.P0359	05722	
	12" Band Saw	113.242		01986	
Rockwell					
	Scroll Saw	40-440	KK6426	01987	
Millers Falls					
	Miter Box	74 C		01997	
Storage Cabinet 6 Lockers on one side and open storage on the other.					

42x38x31

Dust Collector

3 Phase

36x35x80

6" Gal. Pipe

3" Hoses

Adaptors and gates

Work Table w/4 wood vises

55x64